

**MINUTES OF THE MEETING OF THE
HENLEAZE, STOKE BISHOP & WESTBURY-on-TRYM
NEIGHBOURHOOD PARTNERSHIP**

26TH SEPTEMBER 2013 AT 7 PM

**HELD AT HENLEAZE JUNIOR SCHOOL,
PARK GROVE, WESTBURY-ON-TRYM, BRISTOL BS9 4LG**

MEMBERS

Ward Councillors

Henleaze - Clare Champion-Smith (A), Glenise Morgan (P)
Stoke Bishop - Peter Abraham (A), John Goulandris (P)
Westbury-on-Trym - Geoff Gollop (A), Alastair Watson (P)

Neighbourhood Partnership Ward Members

Henleaze - Valerie Bishop (P), Maggie Clark (P), Simon Tomlinson (P),
Vacancy (A)
Stoke Bishop - Gay Huggins (P), Wendy Hull (P), Alan Preece (P),
Vacancy (A)
Westbury - on - Trym - Alan Aburrow (P), Sue Boyd (P), David Mayer
(P), Vacancy (A)

Partners Attending

Mark Runacres - Police representative.

Also present : Andrew McGrath-Area Coordinator, Steve Gregory-Clerk
to the Neighbourhood Partnership.

1. WELCOME AND INTRODUCTIONS, APOLOGIES FOR ABSENCE

Apologies were received from Councillor Champion-Smith,
Councillor Gollop, Councillor Abraham, Mark Baker (Stoke Bishop
representative) and Eileen Stonebridge.

The Area Co-ordinator introduced Mohamed Ismail the new
Neighbourhood Development Officer.

2. MINUTES - HENLEAZE, STOKE BISHOP AND WESTBURY-ON-TRYM NEIGHBOURHOOD PARTNERSHIP – 17TH JUNE 2013

The Minutes of the meeting held on 17th June, 2013 were confirmed as a correct record and signed by the Chair, subject to the following amendments –

Minute No. 13 (1) insert the word ‘safety’ after the words ‘post scheme’ and replace the words ‘consistent response’ with the words ‘concise response to the petition’.

3. DECLARATIONS OF INTEREST

None were declared.

4. PUBLIC FORUM

Members of the Partnership received a public forum statement from Susan Mayer in respect of the process relating to accessing S.106 funding. The Partnership noted the statement and the Area Co-ordinator undertook to advise accordingly.

(A copy of the Public Forum submission is held on the Minute Book).

5. SOUTH GLOUCESTERSHIRE DEVELOPMENTS

The Partnership received a presentation from Councillor Mark Weston (agenda item no. 5) with regard to a major housing development taking place north of the City, in South Gloucestershire.

The main points were as follows –

- The effects of the development would have a significant impact on the north Bristol area particularly main arterial routes such as Falcondale Road;
- There were approximately 5,500 homes being built with an estimated 10-12,000 vehicles associated with them;
- A comprehensive transport and travel plan was essential encompassing bus and rail networks;
- Historically similar large scale developments often had a time lag of up to ten years to evolve corresponding infrastructure improvements, it was therefore essential that plans were in place for this development to try and avoid such delays;

- It was considered vital that communities work together to ensure more favourable outcomes as it was acknowledged that the developers were primarily concerned with achieving their profit margins rather than dealing with the associated problems that would inevitably occur from such a large scale development;
- It was anticipated that some S.106 and Community Infrastructure Levy (CIL) money would come to some areas of north Bristol;
- The help and support of the Neighbourhood Partnership was formally requested.

Members of the Partnership thanked Councillor Weston for his presentation and confirmed support for the suggestions he had made in order to try and mitigate the effects of the development proposals.

The Chair suggested that the Transport Working Group be tasked with considering options available and report back to the Partnership for further consideration. Also Councillor Weston and Simon Tomlinson to liaise regarding forging links with Travel+ to further consider transport solutions.

6. AREA CO-ORDINATOR'S REPORT

The Partnership considered a report of the Area Co-ordinator (agenda item no. 6) updating on various issues.

Stoke Lodge Playground – the Partnership were advised of the remaining consultation and selection process for the implementation of the Playground. It was confirmed that the Playground would be built and work would commence in January, 2014. Gay Huggins suggested that surplus funds in the Well Being budget could be used to help fund some of the facilities needed in the Playground. It was agreed that the Project Officer would liaise with Gay to progress this.

Budget carry forwards to 2014/15 – the Partnership were advised that unspent/unallocated Well Being funds could not be carried forward to 2014/15, this was being done to encourage all Neighbourhood Partnerships to manage their budgets better and to plan their expenditure over the course of the year.

In light of this the Chair, David Mayer proposed that the current cap on spending of £3k in the Well Being budget be temporarily suspended until April, 2014, Alan Aburrow seconded the proposal.

On being put to the vote there were eleven in favour and one abstention. The motion was therefore carried.

RESOLVED – that the current cap on spending of £3k in the Well Being budget be temporarily suspended until April, 2014.

Following this Gay Huggins made the point that surplus money should not be 'spent up' and that instead the saving should be made on behalf of council tax payers. Councillor Goulandris agreed and said that a letter should be written to the Chief Finance Officer to emphasise this point.

The Chair emphasised that the money would be spent on good projects.

The remainder of the report was then considered.

S.106 update – with regard to the public forum item about accessing funds, Alan Preece suggested that this request should go to the Stoke Bishop Neighbourhood Forum and the Environmental Working Group for initial consideration.

Action : Area Co-ordinator to liaise as necessary.

Alan Aburrow moved and Sue Boyd seconded that underspent money from the Older People Working Group budget be spent on other activities by the Group such as public liability insurance to enable group outing activities. The underspend amounted to £589.97.

On being put to the vote the Neighbourhood Committee members voted unanimously in favour of the proposal.

RESOLVED – that money from the Older People Working Group budget be spent on other activities by the Group such as public liability insurance to enable group outing activities.

The Area Co-ordinator suggested that the Transport Working Group look at the Active Neighbourhood Grant regarding a possible application.

AGREED -

To note the dates of the next forums;

To note the latest meeting schedule;

- To note the statement regarding the latest programme for the playground development on Stoke Lodge;
- To note and discuss the statement on budget carry forwards in to 2014/15;
- To note the update on the Neighbourhood Partnership's devolved services;
- To note the latest Neighbourhood Partnership's review update;
- To note the brief statement regarding the South Gloucestershire development;
- To note the brief statement on Bristol's Green Capital status.

7. FEEDBACK FROM WORKING GROUPS

(1) Older People

Noted.

(2) Communication

The Partnership noted the comments and actions detailed in the report.

(3) Environment

The Partnership noted the comments and actions detailed in the main report and the tree section of the report.

The proposal to spend the £30k underspend on either a new gateway for Canford Park or upgrading the toilet facilities for full public use was considered. The £117k S.106 money from the Hiatt Baker Hall development could also be considered. The Chair suggested that more information be obtained before further consideration given to ensure that the best options were selected.

Action : Area Co-ordinator to investigate as necessary.

(4) Transport

The Partnership noted the comments and actions detailed in the report. The proposal to amend the Working Group's Terms of Reference (TOR), was unanimously approved.

AGREED -

- (1) that feedback from the Working Groups be noted;**
- (2) that the Transport Working Group TOR be amended as set out in the report.**

8. FOOTWAY MAINTENANCE SCHEMES FOR 2013/14 AND LOCAL TRAFFIC SCHEMES/CARRIAGEWAY SURFACE DRESSINGS – UPDATE

The Partnership considered a report from the Service Director, Transport Services (agenda item no. 8) relating to footway maintenance schemes for 2013/14.

The Partnership noted that a total of £19,500 remained to be allocated and were asked to choose between two options namely to allocate to a scheme now or refer consideration to the Transport Working Group.

It was proposed and seconded to refer consideration of this to the Transport Working Group and on being put to the vote it was unanimously approved by the Neighbourhood Committee.

RESOLVED –

- (1) That the 2013/14 work programme for footway maintenance be approved;**
- (2) That the unallocated £19,500 be considered by the Transport Working Group for recommendation at the 2 December, 2013 meeting of the Neighbourhood Partnership;**
That the progress on local traffic schemes and carriageway surface dressing be noted.

9. WELL BEING REPORT

The Partnership considered a report from the Area Co-ordinator (agenda item no. 9) relating to the Well Being report.

Sue Boyd proposed that the rule to not allow spend on the same item in the same year be temporarily suspended until April, 2014. This was seconded by Councillor Morgan.

On being put to the vote it was unanimously agreed. The motion was therefore carried.

RESOLVED –

- (1) That the current Well Being allocation be noted;**
- (2) that the Well Being Panel recommendations as set out in Table 1 to the report be agreed;**
- (3) That the latest monitoring update of Well Being Grant recipients be noted;**
- (4) That the rule to not allow spend on the same item in the same year be temporarily suspended until April, 2014.**

10. 20 MPH ROLLOUT CITY WIDE

The Partnership considered a report from the Service Director, Transport Services (agenda item no. 10), presented by Helen Wiggington Project Manager, relating to the 20 mph rollout city wide.

Following the presentation the Partnership debated the proposals and the following issues were raised –

The Downs Committee had been consulted in respect of public highways on the Downs and it was confirmed that their views would be taken into account;

Consultation feedback had demonstrated that the majority of people who responded were in favour of the 20 mph project. Councillor Goulandris asked that the statistics on the feedback be made available to the Partnership;

Action: Helen Wiggington to provide consultation results via Andrew McGrath, Area Coordinator

‘Treatment roads’ would not have physical barriers to force compliance, instead road markings and signage would be used;

Traffic flow modelling had demonstrated that there would not be any significant changes from current traffic flows. Councillor Goulandris asked for the modelling information to be made available to the Partnership;

Action: Helen Wiggington to provide traffic flow modelling results via Andrew McGrath, Area Coordinator

Informal consultation was on going and the 20 mph proposals map and report would be published on the website and made available in libraries. Next week a postcard drop would be undertaken to further the consultation process which would close by the end of October, 2013. It was anticipated that any changes post consultation would be of a minor nature;

Formal consultation facilitated by the traffic regulation order process (TRO's) would then follow and it was expected that implementation would take place April to June, 2014. All results of the consultation process would be made available to the Partnership;

At the suggestion of Councillor Goulandris an informal vote was requested in respect of retaining a 30 mph speed limit along Stoke Road (Water Tower road). This was agreed and on being put to the vote there were 10 in favour and two against. As this was 'carried' the Partnership asked that this be taken into account as supporting the Downs Committee with regard to Stoke Road remaining at 30 mph.

The Partnership thanked Helen for her report and for taking on board the comments made.

RESOLVED

- (1) That the proposal put forward for the Inner North area (Phase 3) 20 mph scheme be noted;**
- (2) that it be noted that most of the 'A' and 'B' roads had been excluded from the scheme although there are some exceptions;**
- (3) that it be noted that some 'C' roads had been excluded from the scheme;**
- (4) that a postcard drop would form part of the informal consultation process.**

11. CELEBRATING AGE

The Partnership received a presentation from members of the Older People Working Group regarding the North Bristol Festival of Age held on 1 July, 2013 (agenda item no. 11).

The Partnership was informed that the day focussed on local activities for older people. The aim of the day was to give people

information and advice and help older people to be aware of support services available to them and also activities and groups within the Partnership area that were healthy, interesting, fun, and easy to get to and where older people could build up a network of friends.

The event had been opened by the Mayor of Bristol, George Ferguson, and was attended by 400-500 people. Over thirty organisations were represented and there had been a programme of activities taking place throughout the day.

The Members of the Older People Working Group thanked all the individuals and organisations who supported the event including those who came along to help out on the day.

12. NEIGHBOURHOOD WORKING PRIORITIES

The Neighbourhood Partnership received a presentation by the Neighbourhood Co-ordinator (agenda item no. 12) regarding neighbourhood working priorities.

The Partnership was being asked to choose up to ten priorities for officers of the City Council across all departments. This was to help encourage better engagement and reduce the 'silo' approach of working by departments.

The process would be full consultation throughout the Neighbourhood Partnership area followed by input from Neighbourhood Forums. The information would then be considered by a special working group meeting (before 14 November, 2013) of the Neighbourhood Partnership and consolidated into recommendations for the full Neighbourhood Partnership to consider, for approval, at its 2 December, 2013 meeting.

(The meeting ended at 9.35 pm)

CHAIR